



# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

<b>REQUEST:</b> For PCC approval.			
<b>Title:</b> Disclosure Team Staff Overtime Pressure			
<b>Executive Summary:</b> Seeking approval to obtain funding from DBS income to cover the costs associated with the disclosure team staff overtime.			
The provision of this additional funding supports the PCC's objective of A Better Deal for Victims and Witnesses.			
<b>Decision:</b> The PCC is asked to approve the release £14,500 of funding from the Disclosure Barring Scheme (DBS) income into the revenue budget within the Directorate of Standards and Ethics (DSE) to cover the costs of the disclosure team overtime.			
<b>OPCC Lead Officer:</b> Michael Porter			
<b>Contractor Details (if applicable):</b>			
<b>Implications:</b>			
Has consideration been taken of the following:	Yes	No	
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>(If yes please provide further details below)</b>			

### Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's Chief Finance Officer where the decision has financial implications)

A current pressure is noted within the DSE budget and is forecasting a significant pressure due to overtime incurred whilst carrying out ongoing investigations. This pressure is exacerbated by staff shortages within the team. It should be noted that the DBS income stream regularly over achieves its budget. This financial year DBS income has a year to date over achievement of £41k income against a £271k budget and the release of £14,500 from this income will cover the costs of the disclosure team's overtime pressure. The current pressure has arisen due to the volume of disclosures received and on-going commitments, the impact of which is that overtime is needed and this drives up costs. However, as overtime is claimed as part of the scheme's monthly return, the income received will increase in proportion to the amount of the overtime claimed. In summary, increased costs will be recovered by increased income.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

Having read this report and having considered such information as has been provided at the time of being asked to express this view, the Chief Executive is satisfied that this report does not ask the PCC to make a decision which would (or would be likely to) give rise to a contravention of the law.

**Equality and Diversity Implications**

None arise.

**Human Rights Implications**

None arise.

**Sustainability Implications**

None arise.

**Risk Management Implications**

None arise.

**OFFICER APPROVAL**

**Monitoring Officer**

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed  Date 21/11/17

**Police and Crime Commissioner:**

The above request HAS my approval.

Signed  Date 21/11/17