



Reference No: 23-2015

# THE POLICE & CRIME COMMISSIONER FOR CLEVELAND

## DECISION RECORD FORM

**REQUEST:**

For grant funding to support the Youth Offending Team Triage Model.

**Title:**

Youth Offending Triage Model across the Cleveland Police area

**Executive Summary:**

The Youth Offending Team (YOT) Triage model brings YOT expertise and assessment processes to assist the Police with decision making at the earliest stage. Triage takes place at the point that a young person comes to the attention of the Police and acts as a 'gateway' whereby all young people can be rapidly assessed to ensure that they are dealt with swiftly and effectively. YOS assessments are unique in that information from across its networks is sourced, considered and validated, drawing from a range of sources including police, social care, health, housing, education, anti-social behaviour and substance misuse. Key information can be shared between the YOS and Police to ensure that decisions are made to reflect the needs of the victim, protect victims and communities from further harm and respond to the assessed needs of the young person. Bespoke intervention packages are tailored to meet the needs of the young people, to challenge the offending behaviour and where needed, other support services can be accessed.

**Decision:**

To approve grant funding for 2015/16 of:

- £40,000 Hartlepool YOS
- £60,000 Stockton YOS
- £100,000 South Tees YOS

To approve grant funding for 2016/17 of:

- £40,000 Hartlepool YOS
- £60,000 Stockton YOS
- £100,000 South Tees YOS

**Implications:**

Has consideration been taken of the following:	Yes	No
Financial	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Equality & Diversity	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Human Rights	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sustainability	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Risk	<input checked="" type="checkbox"/>	<input type="checkbox"/>

(If yes please provide further details below)

## Decision Required – Supporting Information

Financial Implications: (Must include comments of the PCC's CFO where the decision has financial implications)

The funding implications of this decision are provided for within the budget for 2015/16 that is to be approved by the PCC before the end of February 2015. The projected balanced budget for 2016/17 also contains the funds to pay this grant in 2016/17. The funds are therefore available within current plans to pay this grant for the 2 years requested.

Legal Implications: (Must include comments of the Monitoring Officer where the decision has legal implication)

Equality and Diversity Implications

Human Rights Implications

Sustainability Implications

Risk Management Implications

### OFFICER APPROVAL

#### Chief Executive

I have been consulted about the decision and confirm that financial, legal, and equalities advice has been taken into account. I am satisfied that this is an appropriate request to be submitted to the Police and Crime Commissioner.

Signed:  Date: 5/3/15

#### Police and Crime Commissioner:

The above request HAS / DOES NOT HAVE my approval.

Signed:  Date: 5/3/15



# Fund Application Form

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Date of application

Miriam Sigsworth

1/15/2015

*Please tick*

Application for Grant Funding	<input checked="" type="checkbox"/>
Application for Property Act Funding <i>[must be for charitable and non-policing activities and events]</i>	<input type="checkbox"/>
Application for Community Safety Initiative Funding	<input type="checkbox"/>

**Completed forms should be emailed to [pcc@cleveland.pnn.police.uk](mailto:pcc@cleveland.pnn.police.uk).  
Details provided within this application form will be published on the PCC  
website at [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk).**

# Section 1 – Basic bid information

## Contact details

Please make sure that this person knows **all** aspects of your project and is able to talk about it if required

Title:	<input type="text"/>	First Name:	<input type="text"/>	Last Name:	<input type="text"/>
Role/Position in organisation:	YOT Manager – Stockton on Tees				
Organisation Name:	Cleveland YOTs				
Organisation Address:	c/o Stockton YOT, Bayheath House				
	Prince Regent Street, Stockton on Tees				
	Postcode:	TS18 1DF			
Email address:	<input type="text"/>				
Website:	<input type="text"/>				

**In the case of a joint bid, please list all organisations and agencies involved as well as all key individuals.**

Organisation Name	Organisation Address	Contact name and details
Stockton YOT	Bayheath House, Prince Regent Street, Stockton on Tees. TS18 1DF	Miriam Sigsworth
South Tees YOS	Vancouver House, Gurney Street, Middlesbrough. TS1 9FU	Alison Brown
Hartlepool YOS	Windsor Offices, Unit 24, Middleton Grange Shopping Centre, Hartlepool. TS24 7RJ	Mark Smith

## How would you best describe your organisation?

Registered Charity  Registration Number:

- Voluntary or community organisation/group
- Self help group/forum
- Company limited by guarantee
- Social Enterprise
- Local Authority
- Other

If other please clarify:

Youth Offending Teams

## Aims and objectives of your organisation(s)

Please provide a summary of your organisation(s) aims and objectives in no more than 300 words.

Youth Offending Teams (YOTs) deliver statutory criminal justice services, we are charged with preventing and reducing youth crime. We are multi-agency in nature and function, bridging criminal justice, community safety and children's services. We have 3 key objectives:

- Reduce the rate of First Time Entrants to the youth justice system
- Reduce reoffending rates
- Reduce the use of custody

There are 3 YOTs within Cleveland. There is a strong history of collaboration between the Cleveland YOTs, as well as the flexibility to respond individually to local issues.

The Youth Justice Board has worked with YOTs to develop a wide range of evidence-based youth-crime prevention programmes, alongside national and local partners such as the Association of Chief Police Officers (ACPO), local authorities, charities and the voluntary sector.

YOTs are credible organisations, with established, proven assessment and intervention processes. National oversight and scrutiny comes from the Ministry of Justice & Youth Justice Board and YOTs are subject to inspectorates, including HMI Probation and HMI Constabulary. Local services in Cleveland have received highly positive feedback from inspectorate.

It is acknowledged nationally that the multi-agency nature of YOS is a significant factor in our success. Having a range of professionals and resources within the service ensures easier access to services for young people, improved information sharing and avoids duplication.

In order to deliver effective youth justice outcomes, the YOS engages with a range of agencies across the criminal justice, community safety and children's social care, education, prevention and early intervention services and health services and commissions services where this is a more effective and value for money.

Youth Offending Services are a statutory partner within community safety partnerships, criminal justice boards, multi-agency public protection arrangements and local safeguarding children's boards.

## Section 2 – Strategy Statement

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### Brief description of proposed initiative or service (in no more than 300 words)

- **The Triage model** brings YOT expertise and assessment processes to assist the Police with decision making at the earliest stage. Triage takes place at the point that a young person comes to the attention of the Police and acts as a ‘gateway’ whereby all young people can be rapidly assessed to ensure that they are dealt with swiftly and effectively. YOS assessments are unique in that information from across its networks is sourced, considered and validated, drawing from a range of sources including police, social care, health, housing, education, anti-social behaviour and substance misuse. Key information can be shared between the YOS and Police to ensure that decisions are made to reflect the needs of the victim, protect victims and communities from further harm and respond to the assessed needs of the young person. Bespoke intervention packages are tailored to meet the needs of the young people, to challenge the offending behaviour and where needed, other support services can be accessed.

Issues of non-compliance or lack of engagement can be swiftly addressed and the young person can be referred back to the Police for consideration of further action.

Those young people who agree to engage with triage will not be prosecuted for their offending, with no further police action taken against them. They are however required to complete the requirements detailed in the intervention plan.

Triage is proven model for preventing or delaying further offending by young people and this demonstrated by the significant reduction in FTEs since its introduction in August 2013 and re-offending rates for young people subject to Triage.

- **Enhanced Out of Court Disposals.** The YOTs will deliver enhanced intervention packages to those young people, jointly assessed with the Police, as being suitable for Out of Court Disposals, including the greater use of victim led and community led restorative justice programmes.

YOTs are the pioneers of restorative justice services in Cleveland. Restorative justice processes empower victims and holds offenders to account for what they’ve done. It presents an opportunity to repair harm.

Bespoke support packages are tailored to meet the needs of the young people and where needed, other support services can be accessed.



**Which geographical area(s) will benefit most from your initiative for which this application relates.** Please tick all boxes which apply:

Redcar and Cleveland

Stockton

Middlesbrough

Hartlepool

## Stakeholders

Who will benefit from the proposed initiative or service (in no more than 300 words).

Our proposals benefit a range of stakeholders, including victims and the broader community, as well as young people who offend and their families.

There are also cost savings to local partners; evidence is well established of the cost benefits to criminal justice agencies derived from diverting young people away from the criminal justice system.

The principal activities offered by Triage are:

- Casework approach to all young people
- Assessment of young people to ensure that criminogenic factors and needs of the young person are identified
- Engaging the young person in a programme of reparative and rehabilitative interventions to address assessed needs and those factors contributing to their offending. Intervention programmes will include:
  - Restorative activity focused on the needs of the victims and communities with reparation to repair any harm caused and protect victims and communities from further harm
  - Offending behaviour
  - Diversion and constructive activities
- Facilitating referrals to other support services, substance misuse services, education and training, CAMHS, health, family support or housing support services to assist them in meeting any needs identified

## Will this application support or enhance other services that you intend to commission? (in no more than 300 words)

YOTs deliver a range of statutory services to young people, families and to victims.

Our proposal complements and enhances the delivery of services to courts and the police, by ensuring that young people who have come to the attention of the Police, and their families, are able to access coordinated youth justice services at a far earlier stage than would otherwise be possible to divert the young person from further offending.

Enhanced packages of support, which include assessment, intervention and support in accessing other agency support, as relevant.

Our proposals also offer more victims access to restorative justice services delivered by trained and accredited professionals.

# Section 3 – Financial information

## Funding requested

Delivery of triage and enhanced out of court diversionary programmes	<b>Total funding requested:</b>  <b>200,000</b>
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## Funding period and payment schedule


## Payment schedule (single payment, quarterly, etc)

Single payment
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## Bid elements

Service/Initiative	Amount Requested
Delivery of assessments, using Ministry of Justice / Youth Justice Board accredited assessment profile	40,000
Intervention programmes & exit planning for young people and families	60,000
Restorative Justice & reparation	60,000
Mentoring / volunteer recruitment. Support & development	20,000
Family support	20,000
<b>Total funded requested</b>	<b>£200,000</b>

## Joint bid elements (if applicable)

Service/Initiative	Amount Requested
Hartlepool YOS	40,000
Stockton YOT	60,000
South Tees YOS	100,000
<b>Total funded requested</b>	<b>£200,000</b>

## Start and End Dates

1 <sup>st</sup> April 2015	31 <sup>st</sup> March 2016
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## Bank details

If your application is successful, we will pay your organisation by BACS transfer. It is therefore very important to ensure that the details below are accurate.

Bank account name (may be used as a reference)	
Sort Code	
Account Number	

**Exit Strategy – Can you secure alternative funding or to have plans to scale down your proposal if required?** (in no more than 300 words)

YOTs deliver a range of services to young people, families and to victims. We receive funding from the Youth Justice Board and local partners to achieve national service requirements. Currently our structures and resources are sufficient to enable each YOT / YOS to deliver the statutory youth justice requirements.

Our proposals are to deliver non-statutory services and thus can be scaled down if required to reflect the level of grant funding required.

# Section 4 – Meeting the Police and Crime Commissioners Objectives

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**Which of the following Police and Crime Plan objectives will your initiative contribute towards?**

- Retaining and developing neighbourhood policing
- Delivering a better deal for victims and witnesses
- Diverting people from offending through rehabilitation
- Ensuring better links between agencies to make the best use of resources
- Valuing those who deliver community safety services and encouraging good community and industrial relations

**Please summarise how the initiative(s) will contribute towards the above objectives** (in no more than 300 words)

The objectives of Triage and Enhanced Out of Court Disposals are aligned with the key priorities and objectives in the Police & Crime Plan 2013-16:

- Diverting young people away from crime
- Ensuring that the needs of young people *and* their families are assessed and identified quickly and at an earlier stage and that appropriate interventions are put into place
- Increase the use of restorative processes to challenge the young person and make them take responsibility for their actions and promote confidence in the justice system among victims, witnesses and the wider community
- Improve collaboration and joint decision making between all services involved in the criminal justice system
- Reducing police time spent on processing paperwork
- Reducing levels of youth crime, reducing first time entrants and levels of reoffending; avoiding the unnecessary criminalisation of young people on the fringes of criminal activity
- Ensures that formal criminal justice processes are focused on the relatively serious offences and offenders, and can thus resolve these cases more quickly and effectively

Triage is proven model for preventing or delaying further offending by young people and this demonstrated by the significant reduction in FTEs since its introduction in August 2013 and re-offending rates for young people subject to Triage.

#### Out of Court Disposals:

The national framework for Out of Court Disposals was introduced early 2013, to deal with low impact offences out of the court system. Working protocols have been established between the Police and YOTs on joint decision making and the delivery of short focused intervention programmes. YOTs will be able to enhance intervention packages in this area, including greater use of restorative justice.

## Section 5 – Performance Criteria

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**What are the expected outcomes and performance measurement criteria to be used (including as appropriate indicators and trend analysis).**

Indicator/Trend	Outcome expected
First Time Entrants (MoJ published measurement)	Reductions against the 13/14 baseline
Reoffending Rates (MoJ published measurement)	Reductions against the 13/14 baseline
Victim Satisfaction Rates	90% and above satisfaction rates

## Section 6 – Governance, Reporting and Communications Plans

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**Please add details of your communications plan, showing how the initiative(s) will be communicated to stakeholders, service users and other partners (where appropriate).** (in no more than 300 words)

YOTs have well established communication strategies and are intrinsically aligned with the respective local authority media and communication strategies.

YOTs are also represented in a number of strategic plans at a local and sub-regional level, including Youth Justice Plans.

Each YOT operates as a local multi-agency partnership under a management board that holds statutory representation from the local authorities, Police, National Probation Service, Community Rehabilitation Company, Clinical Commissioning Group, as well as board membership from crime & disorder partnerships, local children's services, courts and voluntary and third sector organisations. This, alongside YOT representation on key partnership bodies, ensures robust communication with key stakeholders within criminal justice, health and social care and the third sector.

Information leaflets are available for service users and information is available on YOT webpages.

## Declaration

I certify that all the particulars given in the form are correct, that I agree with the Privacy note, and that any grant money received from Police and Crime Commissioner for Cleveland will be used for purposes stated in this form. The Police and Crime Commissioner for Cleveland reserves the right to reclaim any grant not used for the purposes stated on this form.

I understand that the grant applied for is for this financial year only and that any grant provided will not be provided on an ongoing basis in future years.

I agree to provide a report detailing the outcomes of this project/activity (a form will be sent out for completion at the relevant time) if our application is successful and will acknowledge the Police and Crime Commissioner in any publicity relating to the project.

Please tick here to accept the above declaration.

*Note: Your application will not be processed if this box is not checked.*

## Privacy Note

The information you have supplied in this form will be used to process your grant application. In order to make a decision on your application some of the de-personalised information provided may go into a public decision report. In addition your application form may be shared with third parties and partner agencies who may be involved in the decision making process or whom can verify specific facts within your application.

In addition we may be required to disclose information outside the Office of the Police and Crime Commissioner for Cleveland to help prevent fraud, or if required to by law.

We may not be able to process your application if you do not provide all the requested information.

Full grant applications will be retained for a maximum of 6 years (plus current year). Information will be retained on a database at the Office of the Police and Crime Commissioner for Cleveland for statistical and monitoring purposes.

## Transparency/Open Data

If your application is successful, details of grants will be published on the Office of the Police and Crime Commissioner for Cleveland's website; [www.cleveland.pcc.police.uk](http://www.cleveland.pcc.police.uk) No personal information will be published.